

# REGION 1 H1 PROMOTIONS

## OFFSHORE

1<sup>st</sup> January - 30<sup>th</sup> June 2024





# NATIONAL POLYTECHNIC OF AUSTRALIA

SYDNEY | MELBOURNE

At **National Polytechnic of Australia (NPA)**, our unwavering commitment is to empower international students to reach their fullest potential by providing nationally recognised Australian qualifications. Guided by our uplifting motto, **“Dream it, Live it, Love it,”** we are committed to delivering practical and hands-on training that equips our students for success. Our ultimate goal is to foster a culture of educational excellence, offering outstanding opportunities that empower our students to create a brighter future.

NPA boasts world-class facilities in both **Sydney** and **Melbourne**, fostering a multicultural environment with strong community bonds, resulting in a unique and dynamic atmosphere. Studying in the vibrant cities of Sydney and Melbourne grants students effortless access to a multitude of diverse opportunities within these bustling metropolises, enabling them to fully immerse themselves in an exhilarating, fast-paced city lifestyle.

Supported by highly experienced trainers, a comprehensive curriculum, and state-of-the-art infrastructure, NPA is fully dedicated to delivering unparalleled vocational education. We take great pride in creating a learning environment that nurtures personal growth and transforms dreams into reality!

## Nationally Recognised Training

At NPA, we are proudly registered with the Australian Skills Quality Authority (ASQA). We deliver nationally recognised Australian qualifications that are accredited with ASQA and governed under the Vocational Education and Training (VET) Quality Framework. This guarantees that the qualifications you earn from us are widely recognised by industry organisations and other education providers throughout Australia and worldwide.





## REGION 1

ARGENTINA  
BOTSWANA  
BRAZIL  
CHILE  
COLOMBIA  
GREECE  
HONG KONG  
INDONESIA  
ITALY  
JAPAN  
KENYA  
LITHUANIA  
MALAYSIA  
MONGOLIA  
NIGERIA  
PHILIPPINES  
SAMOA  
SINGAPORE  
SOLOMON ISLANDS  
SOUTH AFRICA  
SOUTH KOREA  
SPAIN  
TAIWAN  
THAILAND  
UNITED KINGDOM  
VENEZUELA  
VIETNAM  
ZIMBABWE

Albania  
Algeria  
Andorra  
Angola  
Anguilla  
Antigua and Barbuda  
Aruba  
Austria  
Bahamas  
Barbados  
Belarus  
Belgium  
Belize  
Benin  
Bermuda  
Bolivia  
Bosnia  
British Virgin Islands  
Brunei  
Bulgaria  
Burkina Faso  
Burundi  
Cabo Verde  
Cambodia  
Cameroon  
Canada  
Cape Verde  
Caribbean Netherlands  
Cayman Islands  
Central African Republic  
Chad  
Channel Islands  
Comoros  
Congo  
Costa Rica  
Cuba  
Curaçao  
Cyprus  
Czechia  
Democratic Republic of the Congo  
Denmark  
Djibouti  
Dominica  
Dominican Republic  
Ecuador  
Egypt  
El Salvador  
Equatorial Guinea  
Eritrea  
Estonia  
Eswatini

Ethiopia  
Faeroe Islands  
Falkland Islands  
Finland  
France  
French Guiana  
French Polynesia  
Gabon  
Gambia  
Germany  
Ghana  
Gibraltar  
Greenland  
Grenada  
Guadeloupe  
Guatemala  
Guinea  
Guinea-Bissau  
Guyana  
Haiti  
Herzegovina  
Honduras  
Hungary  
Ireland  
Isle of Man  
Ivory Coast  
Jamaica  
Kosovo  
Kiribati  
Laos  
Lesotho  
Liberia  
Liechtenstein  
Luxembourg  
Malawi  
Mali  
Malta  
Marshall Islands  
Martinique  
Mauritania  
Mayotte  
Mexico  
Micronesia  
Monaco  
Montserrat  
Morocco  
Mozambique  
Myanmar  
Namibia  
Nauru  
Netherlands  
Nevis

New Caledonia  
New Zealand  
Nicaragua  
Niger  
North Macedonia  
Norway  
Palau  
Panama  
Paraguay  
Peru  
Poland  
Portugal  
Romania  
Rwanda  
Saint Kitts  
Saint Lucia  
Saint Martin  
Saint Pierre Miquelon  
San Marino  
São Tomé and Príncipe  
Senegal  
Serbia  
Sierra Leone  
Sint Maarten  
Slovakia  
Slovenia  
Somalia  
South Sudan  
St. Barth  
St. Vincent Grenadines  
Sudan  
Suriname  
Sweden  
Switzerland  
Tanzania  
The Bahamas  
Timor-Leste (East Timor)  
Tobago  
Togo  
Trinidad  
Tunisia  
Turks and Caicos Islands  
Tuvalu  
Uganda  
United States of America  
Uruguay  
Vanuatu  
Vatican City  
Wallis and Futuna  
Western Sahara  
Zambia

FACULTY OF ENGLISH

GENERAL ENGLISH

<b>CRICOS: 112258J</b>	<b>General English Levels 1-5</b>
<p><b>1 BLOCK OF ELICOS GENERAL ENGLISH FREE</b> when packaged with any VET course or with purchase of 4 ELICOS Blocks</p>	<p><b>\$2,000 PER ELICOS BLOCK</b> 1 ELICOS Block = 12 weeks (10 wks Tuition + 2 wks Break) (\$200 per week if enrolled for less than 12 weeks)</p> <hr/> <p><b>DURATION - 12 weeks</b> (10 wks Tuition + 2 wks Break)</p> <hr/> <p><b>LOCATION - NSW / VIC</b></p>

FACULTY OF COMMUNITY SERVICES

COURSE NAME	VET CODE	CRICOS CODE	DURATION	TUITION FEE* Offshore	LOCATION
<b>EARLY CHILDHOOD</b>					
<b>SINGLE COURSES</b>					
<b>Certificate III in Early Childhood Education and Care</b>	CHC30121	112312H	52 Weeks (46 wks Tuition + 6 wks Break)	\$10,000	NSW / VIC <i>(Not accepting enrolments in VIC)</i>
Students will be required to complete 160 hours of unpaid Vocational Placement				+ \$500 Placement fee	
<b>Diploma of Early Childhood Education and Care</b>	CHC50121	112313G	52 Weeks (49 wks Tuition + 3 wks Break)	\$10,000	NSW / VIC <i>(Not accepting enrolments in VIC)</i>
Students will be required to complete 280 hours of unpaid Vocational Placement				+ \$500 Placement fee	
Students are required to complete 280 hours of unpaid Vocational Placement.					
Entry to this qualification (CHC50121) is open to individuals who:					
<ul style="list-style-type: none"> <li>• hold a CHC30121 Certificate III in Early Childhood Education and Care <u>or</u></li> <li>• CHC30113 Certificate III in Early Childhood Education and Care</li> </ul>					
<b>PACKAGE</b>					
<b>Certificate III in Early Childhood Education and Care + Diploma of Early Childhood Education and Care</b>	CHC30121 CHC50121	112312H 112313G	104 Weeks (92 wks Tuition + 12 wks Break)	\$19,000	NSW / VIC
Students will be required to complete 440 hours of unpaid Vocational Placement				+ \$1,000 Placement fee	

Students must be 18 years old and above at the commencement of any qualification in Faculty of Community Services.

PROMOTIONS VALID UNTIL 30<sup>TH</sup> JUNE 2024  
\* Excluding Non-Tuition fees. \$200 Handling fee not included.  
Please refer to Terms and Conditions at the back of the brochure.  
All prices quoted in AUD.

For more detailed course information, including entry requirements, complete service periods for (Commercial Cookery / Hospitality) qualifications and student equipment requirements, please refer to our website: npa.edu.au

# REGION 1 OFFSHORE H1 PROMOTIONS

## FACULTY OF TECH SCIENCES

COURSE NAME	VET CODE	CRICOS CODE	DURATION	TUITION FEE* Offshore	LOCATION
<b>AUTOMOTIVE</b>					
<b>SINGLE COURSES</b>					
<b>Certificate III in Light Vehicle Mechanical Technology</b>	AUR30620	112261C	52 Weeks (44 wks Tuition + 8 wks Break) (3 days per week) ## (Fast track intensive course)	\$12,500	NSW / VIC
## Students will be required to do additional training in order to complete a fast track intensive course					
<b>Diploma of Automotive Management</b>	AUR50116	112263A	52 Weeks (44 wks Tuition + 8 wks Break)	\$12,000	NSW / VIC
<b>PACKAGE</b>					
<b>Certificate III in Light Vehicle Mechanical Technology + Certificate IV in Automotive Mechanical Diagnosis + Diploma of Automotive Management</b>	AUR30620 AUR40216 AUR50116	112261C 112262B 112263A	104 Weeks (88 wks Tuition + 16 wks Break)	\$23,000	NSW / VIC

These qualifications will only fulfil the academic requirements, not a licensed trade qualification.

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For more detailed course information, including entry requirements, complete service periods for (Commercial Cookery / Hospitality) qualifications and student equipment requirements, please refer to our website: [npa.edu.au](http://npa.edu.au)

## FACULTY OF BUSINESS AND TECHNOLOGY

COURSE NAME	VET CODE	CRICOS CODE	DURATION	TUITION FEE* Offshore	LOCATION
<b>BUSINESS</b>					
<b>SINGLE COURSE</b>					
Diploma of Project Management	BSB50820	112259H	52 Weeks (44 wks Tuition + 8 wks Break)	\$9,500	NSW
Advanced Diploma of Leadership and Management	BSB60420	112260D	52 Weeks (44 wks Tuition + 8 wks Break)	\$9,500	NSW
Advanced Diploma of Program Management	BSB60720	112268G	52 Weeks (44 wks Tuition + 8 wks Break)	\$9,500	NSW
Graduate Diploma of Management (Learning)	BSB80120	112269F	52 Weeks (44 wks Tuition + 8 wks Break)	\$12,000	NSW / VIC
<b>PACKAGES</b>					
Certificate IV in Accounting and Bookkeeping + Diploma of Accounting	FNS40222 FNS50222	112305G 112314F	104 Weeks (88 wks Tuition + 16 wks Break)	\$20,000	NSW
Certificate IV in Accounting and Bookkeeping + Diploma of Accounting + Advanced Diploma of Accounting	FNS40222 FNS50222 FNS60222	112305G 112314F 112315E	156 Weeks (132 wks Tuition + 24 wks Break)	\$28,000	NSW
Diploma of Project Management + Advanced Diploma of Leadership and Management	BSB50820 BSB60420	112259H 112260D	104 Weeks (88 wks Tuition + 16 wks Break)	\$16,000	NSW
Diploma of Project Management + Advanced Diploma of Program Management	BSB50820 BSB60720	112259H 112268G	104 Weeks (88 wks Tuition + 16 wks Break)	\$16,000	NSW
ANY DIPLOMA + ADVANCED DIPLOMA	_____	_____	104 Weeks (88 wks Tuition + 16 wks Break)	\$16,000	NSW
ANY DIPLOMA OR ADVANCED DIPLOMA + Graduate Diploma of Management (Learning)	_____ BSB80120	_____ 112269F	104 Weeks (88 wks Tuition + 16 wks Break)	\$18,000	NSW

# REGION 1 OFFSHORE H1 PROMOTIONS

## FACULTY OF BUSINESS AND TECHNOLOGY

COURSE NAME	VET CODE	CRICOS CODE	DURATION	TUITION FEE* Offshore	LOCATION
<b>BUSINESS</b>					
<b>INFORMATION TECHNOLOGY</b>					
<b>SINGLE COURSES</b>					
<b>Certificate IV in Information Technology</b>	ICT40120	112265K	52 Weeks (44 wks Tuition + 8 wks Break)	\$10,000	NSW / VIC
<b>Diploma of Information Technology</b> (Telecommunications Network Engineering)	ICT50220	112266J	52 Weeks (44 wks Tuition + 8 wks Break)	\$11,500	NSW / VIC
<b>Advanced Diploma of Information Technology</b> (Telecommunications Network Engineering)	ICT60220	112267H	104 Weeks (88 wks Tuition + 16 wks Break)	\$19,000	NSW / VIC
<b>PACKAGES</b>					
<b>Certificate IV in Information Technology + Diploma of Information Technology</b> (Telecommunications Network Engineering)	ICT40120 ICT50220	112265K 112266J	104 Weeks (88 wks Tuition + 16 wks Break)	\$17,000	NSW / VIC

PROMOTIONS VALID UNTIL 30<sup>TH</sup> JUNE 2024

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## FACULTY OF HOSPITALITY

COURSE NAME	VET CODE	CRICOS CODE	DURATION	TUITION FEE* Offshore	LOCATION
<b>HOSPITALITY</b>					
<b>SINGLE COURSE</b>					
<b>Certificate IV in Kitchen Management</b>	SIT40521	112264M	104 Weeks (88 wks Tuition + 16 wks Break)	\$18,000	NSW / VIC
(Includes 48 complete service periods in a commercial kitchen for unit SITHCCCO43 - Work effectively as a cook)					
<b>Diploma of Hospitality Management</b>	SIT50422	112316D	52 Weeks (44 wks Tuition + 8 wks Break)	\$9,500	NSW / VIC
(Includes 36 complete service periods for unit SITHIND008 - Work effectively in hospitality service)					
<b>Advanced Diploma of Hospitality Management</b>	SIT60322	112317C	104 Weeks (88 wks Tuition + 16 wks Break)	\$18,000	NSW / VIC
(Includes 36 complete service periods for unit SITHIND008 - Work effectively in hospitality service)					
<b>PACKAGES</b>					
<b>Certificate IV in Kitchen Management + Advanced Diploma of Hospitality Management</b>	SIT40521 SIT60322	112264M 112317C	104 Weeks (88 wks Tuition + 16 wks Break)	\$18,000	NSW / VIC
<b>Diploma of Hospitality Management + Advanced Diploma of Hospitality Management</b>	SIT50422 SIT60322	112316D 112317C	104 Weeks (88 wks Tuition + 16 wks Break)	\$18,000	NSW / VIC

These qualifications may require service periods / complete food service periods / complete service periods (shifts). Please visit the individual course outlines on our website.



# ONSHORE Q1 PROMOTIONS

**COE & NON-COE**  
1<sup>st</sup> January - 31<sup>st</sup> March 2024





# COE 2024 PROMOTIONS

## FACULTY OF BUSINESS AND TECHNOLOGY COE Q1 ONSHORE PROMOTIONS

COURSE NAME	VET CODE	CRICOS CODE	DURATION	TUITION FEE* Onshore	LOCATION
<b>BUSINESS</b>					
<b>SINGLE COURSES</b>					
<b>Diploma of Project Management</b>	BSB50820	112259H	52 Weeks (44 wks Tuition + 8 wks Break)	\$6,000	NSW
<b>Advanced Diploma of Leadership and Management</b>	BSB60420	112260D	52 Weeks (44 wks Tuition + 8 wks Break)	\$6,000	NSW
<b>Advanced Diploma of Program Management</b>	BSB60720	112268C	52 Weeks (44 wks Tuition + 8 wks Break)	\$6,000	NSW
<b>Graduate Diploma of Management (Learning)</b>	BSB80120	112269F	52 Weeks (44 wks Tuition + 8 wks Break)	\$8,000	NSW / VIC
<b>Diploma of Information Technology</b> (Telecommunications Network Engineering)	ICT50220	112266J	52 Weeks (44 wks Tuition + 8 wks Break)	\$8,500	NSW / VIC
<b>Advanced Diploma of Information Technology</b> (Telecommunications Network Engineering)	ICT60220	112267H	104 Weeks (88 wks Tuition + 16 wks Break)	\$17,000	NSW / VIC
<b>PACKAGE</b>					
<b>Diploma of Project Management + Advanced Diploma of Leadership and Management</b>	BSB50820 BSB60420	112259H 112260D	104 Weeks (88 wks Tuition + 16 wks Break)	\$12,000	NSW
<b>Diploma of Project Management + Advanced Diploma of Program Management</b>	BSB50820 BSB60720	112259H 112268C	104 Weeks (88 wks Tuition + 16 wks Break)	\$12,000	NSW

PROMOTIONS VALID UNTIL 31<sup>ST</sup> MARCH 2024  
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For more detailed course information, including entry requirements, complete service periods for (Commercial Cookery / Hospitality) qualifications and student equipment requirements, please refer to our website: [npa.edu.au](http://npa.edu.au)

## FACULTY OF COMMUNITY SERVICES COE Q1 ONSHORE PROMOTIONS

COURSE NAME	VET CODE	CRICOS CODE	DURATION	TUITION FEE* Onshore	LOCATION
<b>EARLY CHILDHOOD</b>					
<b>SINGLE COURSES</b>					
<b>Certificate III in Early Childhood Education and Care</b>	CHC30121	112312H	52 Weeks (46 wks Tuition + 6 wks Break)	\$9,000	NSW / VIC (Not accepting enrolments in VIC)
Students will be required to complete 160 hours of unpaid Vocational Placement				+ \$500 Placement fee	
<b>Diploma of Early Childhood Education and Care</b>	CHC50121	112313G	52 Weeks (49 wks Tuition + 3 wks Break)	\$9,000	NSW / VIC (Not accepting enrolments in VIC)
Students will be required to complete 280 hours of unpaid Vocational Placement				+ \$500 Placement fee	
Students are required to complete 280 hours of unpaid Vocational Placement. Entry to this qualification (CHC50121) is open to individuals who: <ul style="list-style-type: none"> <li>• hold a CHC30121 Certificate III in Early Childhood Education and Care or</li> <li>• CHC30113 Certificate III in Early Childhood Education and Care</li> </ul>					
<b>PACKAGE</b>					
<b>Certificate III in Early Childhood Education and Care + Diploma of Early Childhood Education and Care</b>	CHC30121 CHC50121	112312H 112313G	104 Weeks (92 wks Tuition + 12 wks Break)	\$18,000	NSW / VIC
Students will be required to complete 440 hours of unpaid Vocational Placement				+ \$1,000 Placement fee	

Students must be 18 years old and above at the commencement of any qualification in Faculty of Community Services.

## FACULTY OF TECH SCIENCES COE Q1 ONSHORE PROMOTIONS

COURSE NAME	VET CODE	CRICOS CODE	DURATION	TUITION FEE* Onshore	LOCATION
<b>AUTOMOTIVE</b>					
<b>SINGLE COURSES</b>					
<b>Certificate III in Light Vehicle Mechanical Technology</b>	AUR30620	112261C	52 Weeks (44 wks Tuition + 8 wks Break) (3 days per week) ## (Fast track intensive course)	\$11,000	NSW / VIC
## Students will be required to do additional training in order to complete a fast track intensive course					
<b>Diploma of Automotive Management</b>	AUR50116	112263A	52 Weeks (44 wks Tuition + 8 wks Break)	\$10,000	NSW / VIC
<b>PACKAGE</b>					
<b>Certificate III in Light Vehicle Mechanical Technology + Certificate IV in Automotive Mechanical Diagnosis + Diploma of Automotive Management</b>	AUR30620 AUR40216 AUR50116	112261C 112262B 112263A	104 Weeks (88 wks Tuition + 16 wks Break)	\$21,500	NSW / VIC
These qualifications will only fulfil the academic requirements, not a licensed trade qualification.					

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For more detailed course information, including entry requirements, complete service periods for (Commercial Cookery / Hospitality) qualifications and student equipment requirements, please refer to our website: [npa.edu.au](http://npa.edu.au)

## FACULTY OF HOSPITALITY COE Q1 ONSHORE PROMOTIONS

COURSE NAME	VET CODE	CRICOS CODE	DURATION	TUITION FEE* Onshore	LOCATION
<b>HOSPITALITY</b>					
<b>SINGLE COURSES</b>					
<b>Certificate IV in Kitchen Management</b>	SIT40521	112264M	52 Weeks (44 wks Tuition + 8 wks Break) ##(Fast track intensive course)	\$9,500	NSW / VIC
## Students will be required to do additional training in order to complete a fast track intensive course (Includes 48 complete service periods in a commercial kitchen for unit SITHCCO43 - Work effectively as a cook)					
<b>Diploma of Hospitality Management</b>	SIT50422	112316D	52 Weeks (44 wks Tuition + 8 wks Break)	\$8,000	NSW / VIC
(Includes 36 complete service periods for unit SITHIND008 - Work effectively in hospitality service)					
<b>Advanced Diploma of Hospitality Management</b>	SIT60322	112317C	104 Weeks (88 wks Tuition + 16 wks Break)	\$16,500	NSW / VIC
(Includes 36 complete service periods for unit SITHIND008 - Work effectively in hospitality service)					
<b>PACKAGES</b>					
<b>Certificate IV in Kitchen Management + Advanced Diploma of Hospitality Management</b>	SIT40521 SIT60322	112264M 112317C	104 Weeks (88 wks Tuition + 16 wks Break)	\$17,500	NSW / VIC
<b>Diploma of Hospitality Management + Advanced Diploma of Hospitality Management</b>	SIT50422 SIT60322	112316D 112317C	104 Weeks (88 wks Tuition + 16 wks Break)	\$16,500	NSW / VIC
These qualifications require students to complete service periods / complete food service periods / complete service periods (shifts). For more information, please visit the individual courses outline on our website.					

## FACULTY OF ENGLISH COE Q1 ONSHORE PROMOTIONS

### GENERAL ENGLISH

<b>CRICOS: 112258J</b>	<b>General English Levels 1-5</b>
<b>PROMOTION</b>	<b>\$2,000</b> per Block 1 ELICOS BLOCK = 12 WEEKS (10 wks Tuition + 2 wks Break) (\$200 per week if enrolled for less than 12 weeks)
<b>DURATION</b>	12 weeks (10 wks Tuition + 2 wks Break)
<b>LOCATION</b>	NSW / VIC

PROMOTIONS VALID UNTIL 31<sup>ST</sup> MARCH 2024  
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For more detailed course information, including entry requirements, complete service periods for (Commercial Cookery / Hospitality) qualifications and student equipment requirements, please refer to our website: npa.edu.au

# TERMS & CONDITIONS

## PRE ENROLMENT

To help you make an informed enrolment decision, you are encouraged to attend a pre-enrolment consultation session provided by your authorised education agent and/or National Polytechnic of Australia representative staff before completing a Student Enrolment Application Form.

## ENTRY REQUIREMENTS

For more detailed course information, including Entry Requirements and Pre-requisites, please refer to the individual course page for each qualification on our website: [www.npa.edu.au](http://www.npa.edu.au)

## ENGLISH ENTRY REQUIREMENTS

There is a minimum IELTS (or equivalent) requirement. If students do not meet our English entry requirements, they will be required to take an online test. For more information, please email [studentsupport@npa.edu.au](mailto:studentsupport@npa.edu.au)

## NON-TUITION FEES (NON-REFUNDABLE)

Handling Fee - \$200

## VOCATIONAL PLACEMENT FEES

\$500 - for each qualification in Early Childhood, unless otherwise stated.

Before commencing placement, students will be required to obtain mandatory documents at their own expense.

Students will be notified of their placement via email, including when to obtain these documents, prior to commencing vocational placement.

Refund policy rules apply to Placement Fees. Please check our Refund Policy for more detailed information:

<https://npa.edu.au/student-services/forms-policies/>

## OSHC FEES

International students must have adequate health insurance while in Australia.

It is a condition of your visa that you have Overseas Student Health Cover (OSHC) for the full duration of your student visa. Overseas Student Health Cover (OSHC) is insurance to assist international students meet the costs of medical and hospital care while in Australia.

## STUDENT EQUIPMENT REQUIRED

Students MUST have the following IT equipment prior to enrolling with the College and will require a suitable study space for self-study, assessment activities, or participation in online classes.

### HARDWARE REQUIREMENTS:

1. Desktop or laptop with the following recommended System Requirements:
  - i. Windows 7 (2009) or higher
  - ii. Apple Macintosh OS X version 10.6 (Snow Leopard) or higher
2. A webcam, e.g., built-in to a laptop or a USB webcam.
3. Audio input and output suitable for video conferencing or online classes.
4. A headset or earbuds with a microphone is recommended. Speakers and a microphone can be acceptable but need to be tested to check they do not introduce echo into a video conference or online classes.
5. Photo/scan - a camera, e.g., on a mobile phone, can be required to scan and submit handwritten materials.

### SOFTWARE REQUIREMENTS:

1. A web browser such as Internet Explorer, Firefox, Google Chrome, or Safari (Please note that Apple users will be required to install Google Chrome in order to use Microsoft Teams) that will allow students to:
  - i. Stream videos from YouTube-style sites (a student must be aware of their internet usage limits and costs);
  - ii. Run word processing software such as Microsoft Teams, Word and PowerPoint;
  - iii. Participate in virtual classrooms or online live streaming webinars (e.g., Microsoft Teams or Zoom) for classes delivered online or via live-streaming webinar.
2. The College will provide students with access to Microsoft Office 365 software (i.e., Microsoft Teams, Word, Excel, and PowerPoint), however:
  - i. Students may require administration rights to their computer in order to install additional software.
  - ii. Students are strongly advised to install a suitable anti-virus program to protect their work.

### INTERNET REQUIREMENTS:

1. A reliable, high-speed broadband internet connection with sufficient upload and download capacity. A Wi-Fi or mobile connection can be acceptable if it is adequately stable to perform well in a video conference or online classes.
2. Students will have access to the College's wireless connection whilst on campus.
3. Community internet and computer access:
  - i. In Australia, public libraries offer free access to computers and the internet, although students may require a membership card or be required to pay a small charge. Students may need to book ahead if they wish to use library services. Students will also have access to printing and photocopying services on a pay per page basis. Most libraries also provide wireless hotspots and recharging stations at no cost for students using their own devices.

#### **OTHER INFORMATION:**

The College encourages students to acquire the following skills and knowledge related to operating and maintaining an efficient online study environment. Students must:

1. Know how to install, use, and keep their computer's internet browser and other software up to date (e.g. installing security updates);
2. Be proficient in connecting their laptop and/or mobile device to wireless networks either at the College's campus, your local library, or other locations;
3. Have the ability to use a web camera and headset/microphone;
4. Know how to use cloud storage (e.g. through Office 365 OneDrive); and
5. Have the ability to use Microsoft Word and other related software packages.

#### **ONLINE STUDY**

At the commencement of each course, common units may be initially conducted online to provide students time to adapt to their new study program.

Please note from 1st July 2023, students will be required to return to campus for face-to-face classes as per the National Code 2018 and the ELICOS Standards 2018. One-third of the units of a course can be delivered online. Please check your timetable.

#### **DISCLAIMER**

National Polytechnic of Australia does not commit to securing migration or education assessment outcomes for overseas students.

We strongly advise that students consult with a registered migration agent if they require more specific information. For the most up to date information please refer to the Australian Government's Home Affairs website: [immi.homeaffairs.gov.au](https://immi.homeaffairs.gov.au)

National Polytechnic of Australia does not guarantee:

- a successful education assessment outcome for the student or intending student; or
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- a learner will successfully complete a training product on its scope of registration; or
- a training product can be completed in a manner which does not meet the requirements of the Standards for Registered Training Organisations (RTOs) 2015.

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## CAMPUSES

### SYDNEY CAMPUS

Level 2, 8 Quay St  
Haymarket  
Sydney NSW 2000  
Australia

### MELBOURNE CAMPUS

51 Brady St  
South Melbourne  
VIC 3205 Australia

## TECH SCIENCES WORKSHOPS

### SYDNEY

Unit 7, 9A Foundry Rd  
Seven Hills  
Sydney NSW 2147 Australia

### MELBOURNE

Ground Floor, 51 Brady St  
South Melbourne  
VIC 3205 Australia

## TRAINING RESTAURANTS

### SYDNEY

Culinary Training Centre  
38-44 Foveaux St  
Surry Hills  
Sydney NSW 2010 Australia

### MELBOURNE

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